SALEM
UNITED METHODIST CHURCH

Salem United Methodist Church
7901 Bradshaw Road
Upper Falls, MD 21156
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Music Director

Position Description

Job Description:

This is a salaried, part time position, about 12 hours per week, that is responsible for the overall music program of the church, initiating programs, arranging for rehearsals, special music, etc. The music director also provides piano or organ accompaniment for the songs sung. He or she works closely and cooperatively with the pastor in planning music appropriate to the church's liturgy and to the service. Music for Sunday morning worship services and other special events is discussed and coordinated with the pastor prior to rehearsals. The music director works under the supervision of the pastor in conjunction with the Worship Committee.

Duties and Responsibilities:

- The music director plans the music and provides the accompaniment for Sunday morning worship services (currently 8 am and 10 am), in coordination with the pastor, arranges for choir or other rehearsals, solos, special music, etc., and directs the choir on a regularly scheduled basis. Coordinates performances with the handbell and children's choir.
- The music director is responsible for the music for the regularly scheduled special services, such as Ash Wednesday, Holy Thursday, Good Friday, Christmas Eve, and for special events such as combined community services, etc.
- The music director will on occasion be asked to play for special services, such weddings, funerals, and memorial services held at the church. If you are unable to play, you are responsible for finding a substiture.
- The music director oversees the music budget, ordering supplies related to the church music program as necessary. Unusual or extraordinary materials requests are cleared with the Worship Committee.
- Some technical knowledge of Zoom platform. Our 10 am worship service is in person and zoom.
- Other duties as may be assigned.

Desired Education and Training:

- A minimum of two years of experience in directing an adult church choir
- Demonstrated ability to lead, direct, and inspire others and a strong spirit of cooperation.

Interested candidates should send their resume to: salemresumebox@gmail.com. No phone calls please.